

**CLUB ASSISTANCE FUND COMMUNITY RAFFLE 2019/20
RULES**

1. Clubs/Organisations must apply for tickets by completing and returning the 2019-20 Application for Tickets form.
2. Ticket sellers are to be a not-for-profit club or organization.
3. Tickets must only be sold to individual buyers.
4. Clubs/Organisations are not permitted to buy tickets from Club funds or on behalf of the Organisation.
5. Clubs involving other organisations within their communities to sell tickets on their behalf **MUST** reconcile all tickets (sold and unsold) with the white sheet before returning tickets/butts and cheque representing 20% of all ticket sales.
6. No discounting of ticket sales is permitted (e.g. 3 tickets for \$5.00).
7. All sold and unsold Tickets must be returned with Completed white copy of record sheet. Returns can be made at any-time but **MUST** be no later than Monday 3rd February 2019. Payment by cheque please for **20% of total sales, the remaining 80% (\$ 1.60 per ticket) is retained by your Club/Organisation.** All cheques to be made payable to '**CLUB ASSISTANCE FUND COMMUNITY RAFFLE**'. Monies owed may also be paid by direct deposit into:

CBA: BSB No. 063507 Acc. No. 10218071.
8. To assist Clubs/Organisations to control the distribution of tickets, numbered carbon copy work sheets issued with the tickets, are to be filled in correctly by the contact person showing:
 - i. Ticket Numbers;
 - ii. Name of seller to whom Tickets were issued;
9. Organisations are expected to exercise responsibility to recover any lost books or tickets. A properly prepared and sworn Statutory Declaration will be required for any books or tickets not recovered. The organisers expect this to be kept to a minimum with the correct use of record sheets supplied.
10. 80% of ticket sales will be retained by the selling Organisation. The remaining 20% is to be forwarded to The Rotary Club of Ballarat South Inc.

Any enquiries to –

Paul Murnane or Rod Nicholls

**Rotary Club Ballarat South 2018/19 Club Assistance
Community Raffle Committee Coordinators
Enquires - preferably by email
Email:- raffle@rcbs.org.au
Mobile: 0405 037 206**